

TENDER CHECKLIST: RFP 15/2011- OFFSITE STORAGE FOR DOCUMENTS

Reference documents	Compliance Condition	Level of compliance			If partial compliance, give the extend of deviation
		Full	Non-	Partial	
SBD 1	Invitation Letter				
SBD 2	Valid Original Tax Clearance Certificate				
SBD 4	Declaration of interest				
SBD 6.1	Preferential Points (NB: Section 8 and 9)				
SBD 8	Supply Chain Management Practices and Certification				
SBD 9	Have you completed independent determination form				
BEE	Have you submitted your Black Economic Empowerment Certificate?				
Terms of reference (TOR)	In case of a consortium, have all the parties to the consortium submitted their latest audited financial statement?				
SLD	Have you read, initialled and signed Service Level Descriptions Document?				
SLA	Have you read, initialled, and signed the Service Level Agreement?				
Oath of Secrecy	Have you completed and signed the Oath of Secrecy Form?				
Pricing response	Does your offer/proposal provide a complete pricing?				
Terms of reference (TOR)	Have you submitted your latest 3 months audited/reviewed financial statement?				
Technical Response	Have you completed the Technical Response Document?				